

## Half yearly Review of Performance 2018-19



## PLANNING AND LICENSING COMMITTEE

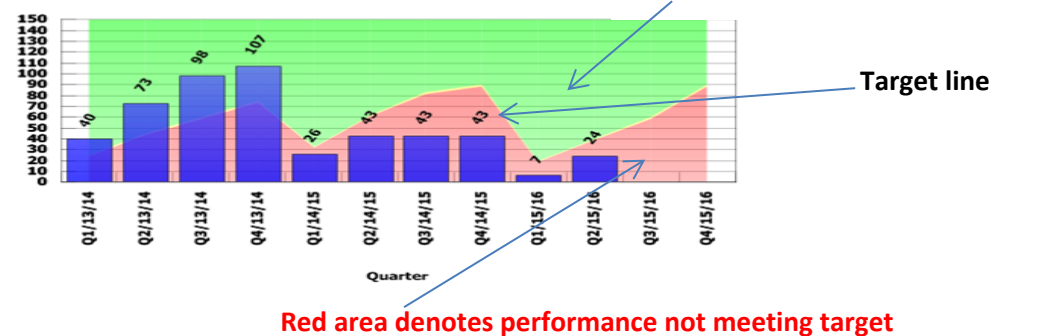
## HALF YEARLY REVIEW OF PERFORMANCE 2018 - 19

The performance reports are produced on an “exception” basis; full details will only be included for those activities and indicators which are behind schedule, at risk or not on target

## Status Definitions for Key Corporate Activities

|                 |                                                                                                                                                |
|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| At Risk         | There are issues which could impact the completion/ achievement of the Key Corporate Activity in the future                                    |
| Behind Schedule | Target date for completion of the Key Corporate Activity , or milestones upon which activity depends, have not been met                        |
| On Track        | Work progressing satisfactorily, milestones upon which the activity depends are being met and overall target for completion should be achieved |
| Completed       | Key Corporate Activity completed – no further work required                                                                                    |

Example Performance Indicator Graph



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**Corporate Goal - Strengthening communities to be safe, active and healthy**

| Key Corporate Activities contributing to this goal - 1 |                 |          |           |
|--------------------------------------------------------|-----------------|----------|-----------|
| At Risk                                                | Behind Schedule | On Track | Completed |
|                                                        |                 | 1        |           |

| Service Priorities contributing to this goal – 2 |                 |          |           |
|--------------------------------------------------|-----------------|----------|-----------|
| At Risk                                          | Behind Schedule | On Track | Completed |
|                                                  |                 | 2        |           |

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## Corporate Goal - Protecting and shaping the District

| Key Corporate Activities contributing to this goal – 7 |                 |          |           |
|--------------------------------------------------------|-----------------|----------|-----------|
| At Risk                                                | Behind Schedule | On Track | Completed |
| 2                                                      | 3               | 2        |           |

| Service Priorities contributing to this goal - 1 |         |                 |          |           |
|--------------------------------------------------|---------|-----------------|----------|-----------|
| Not started                                      | At Risk | Behind Schedule | On Track | Completed |
| 1                                                |         |                 |          |           |

| Key Corporate Activities (KCAs)                                                                                   | Target Date                                                                  | Status as at end of Q2 | Comments for KCAs “At Risk” or “Behind Schedule”                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|-------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>➔ Delivery of the strategic sites as set out in the adopted Local Development Plan for the Maldon District</p> | <p>Strategic Sites have varying timescales as set out in the adopted LDP</p> | <p>Behind schedule</p> | <p>The benchmark timetable for the delivery of the Local Development Plan (LDP) Strategic Sites is the Housing Trajectory set out in Figure 4 (page 24) of the approved LDP.</p> <p>Overall the delivery rate is behind schedule, although some sites are being delivered to the housing trajectory. Therefore the focus has been to work with developers to unlock barriers to commencement and ensure that permissions, in accordance with policy, are in place as early as possible so that delays are minimised.</p> <p>The following sets out the status of each site:</p> <p><b>Site 2a - South of Limebrook Way</b><br/>The first reserved matters application has been approved for 200 dwellings on the Taylor Wimpey Site. In addition, approval has been given for the site infrastructure works. Work has now started on site. The first reserved matters</p> |

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| Key Corporate Activities (KCAs) | Target Date | Status as at end of Q2 | Comments for KCAs "At Risk" or "Behind Schedule"                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|---------------------------------|-------------|------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                 |             |                        | <p>application for the Crest Nicholson site is expected in early 2019. First completions are anticipated in 2019, which is a year later than the LDP housing trajectory.</p> <p><b>Site S2b - North of Wycke Hill</b><br/>The Section 106 (S106) is nearing completion. As a land promoter led scheme the site will be marketed to a house builder prior to the submission of reserved matters. This site is behind schedule as the LDP anticipated first completions in 2019 / 20.</p> <p><b>Site S2c - South of Wycke Hill</b><br/>Linden Homes are on site and first units are now occupied. This site is on schedule to be completed within the 5 year Housing Land Supply period.</p> <p><b>Site S2d - North Heybridge</b><br/>Countryside has submitted amendments to the existing planning application, and full consultation on those amendments is underway. The application now includes an enhanced onsite Sustainable Drainage Systems (SUDS) and drainage scheme, which incorporates existing watercourses from the north of the site, which were previously captured (if required) and stored in the flood alleviation scheme. This scheme should have the capacity and management systems in place to not increase the likelihood of flooding off site, but also not prejudice and be integrated with further off-site mitigation and alleviation measures. Work continues with partners to review options for further flood mitigation works in the wider area. This site is behind schedule as the LDP anticipated first completions in 2018 / 19.</p> |

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| Key Corporate Activities (KCAs) | Target Date | Status as at end of Q2 | Comments for KCAs "At Risk" or "Behind Schedule"                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|---------------------------------|-------------|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                 |             |                        | <p><b>Site S2e - Holloway Road</b><br/>Bellway are on site and first completions are due in 2018 / 19. This site is on schedule to be completed within the five year Housing Land Supply period.</p> <p><b>Site Sf - West of Broad Street Green Road</b><br/>Persimmon on site and first completions during 2018 / 19, which is one year behind the schedule in the LDP. However the development is to be completed within the five year Housing Land Supply period.</p> <p><b>Site S2g Park Drive</b><br/>Development is now complete.</p> <p><b>Site S2h Heybridge Swifts</b><br/>This site is stalled. Its trajectory is outside of the five-Year housing supply monitoring period so not critical at this point.</p> <p><b>Site S2i West of Burnham on Crouch</b><br/>Planning permission has been granted for a S73 application for Barratt Homes / David Wilson Homes for 174 units on the site. Work has started on site. This site is behind schedule as the LDP anticipated a start in 2017 / 18 but it is anticipated to be completed within the 5 year Housing Land Supply period.</p> <p><b>Site S2j North of Burnham on Crouch West</b><br/>Persimmon on site and aim to complete first units in 2018 / 19, which is one year later than anticipated. However the development is to be completed within the 5 year Housing Land Supply period.</p> |

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| Key Corporate Activities (KCAs)                                                       | Target Date                                                          | Status as at end of Q2 | Comments for KCAs "At Risk" or "Behind Schedule"                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|---------------------------------------------------------------------------------------|----------------------------------------------------------------------|------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                       |                                                                      |                        | <b>Site S2k North of Burnham on Crouch East</b><br>Taylor Wimpey has registered an option on this site.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>→ Co-ordinate delivery, management and maintenance of strategic infrastructure</b> | <b>As set out in the Infrastructure Delivery Plan (2014 to 2029)</b> | <b>Behind schedule</b> | <p>The benchmark timetable for the delivery of the strategic infrastructure is set out in the Infrastructure Delivery Plan, which was updated as part of the Post Examination Modifications to the LDP, published in March 2017.</p> <p>Officers have put in place a mechanism for the programming, coordination and monitoring of infrastructure. This approach is being promoted with Essex County Council and NHS England. A report to the Overview and Scrutiny Committee on 3 October 2018 outlined the approach.</p> <p><b>South Maldon Garden Suburb</b><br/> S106 contributions have been made towards infrastructure from S2c in accordance with the S106 agreement. The S106 agreement for the Site South of Wycke Hill (1,000 units) has been signed. The delivery of much of the infrastructure is pegged to the delivery of homes (which is 1 year behind schedule) and the timing of payments e.g. towards the South Maldon Relief Road and the new school. Officers are working closely with Essex County Council (ECC) to ensure that when monies are received development of the infrastructure can take place without delay.</p> <p><b>North Heybridge Garden Suburb</b><br/> Countryside have submitted amendments to the existing planning application which includes provision of infrastructure as set out in the LDP, including a relief road, a primary school, two early years facilities, contributions towards the expansion</p> |

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| Key Corporate Activities (KCAs) | Target Date | Status as at end of Q2 | Comments for KCAs “At Risk” or “Behind Schedule”                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|---------------------------------|-------------|------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                 |             |                        | <p>of Plume School and children and youth facilities. The Council is working with the developers and partners to facilitate the delivery of the scheme and relevant supporting infrastructure, which includes an enhanced onsite SUDS and drainage scheme, which incorporates existing watercourses from the north of the site, which were previously captured (if required) and stored in the flood alleviation scheme.</p> <p>Developers' contributions have been received for infrastructure from Site S2f Broad Street Green Road for health facilities, children’s and youth facilities and allotments and from Site S2j North of Burnham on Crouch for health care and youth facilities. Work has started on site S2e in Holloway Road which is also subject to a S106 agreement.</p> <p>Elsewhere, infrastructure has been secured in accordance with the Infrastructure Delivery Plan and LDP through S106 agreements, or heads of terms.</p> <p>The timing of delivery of infrastructure is dependent on the delivery of the related sites, due to the trigger mechanisms in the S106 Agreements.</p> |

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| Key Corporate Activities (KCAs)                                                                                                                         | Target Date | Status as at end of Q2                                     | Comments for KCAs "At Risk" or "Behind Schedule"                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ➔ Influence and co-ordinate partners to prioritise and deliver flood relief projects for identified surface and coastal flooding risk areas in District | March 2019  | North Heybridge Flood Alleviation Scheme<br><b>At risk</b> | <p><b>North Heybridge Flood Alleviation Scheme (FAS)</b><br/>The developers have now submitted a new planning application without FAS to be considered in the near future. Maldon District Council (MDC) is currently working with Environment Agency (EA) Projects Board to establish alternative options for flood alleviation in North Heybridge. This is an EA led project. The Working Group (consisting of the EA with relevant stakeholders) is working towards a preferred option. Once this process is complete the delivery of this will rely on partnership contributions which will form part of the ongoing discussions. In light of the above, the status of this scheme is considered to be "At risk".</p> <p><b>Brickhouse Farm Scheme</b><br/>A new proposal is being discussed for the delivery of an alternative scheme in a different location in the open space. The scheme will enable retention of the allotments where they currently are. Further detailed monitoring has taken place and a Technical Memo of the outline design has been received. A report went to full Council in December 2018. Status is shown as behind schedule, but the aim is to commence project within this financial year.</p> <p><b>West Maldon (CDA1)</b><br/>ECC have now formally noted that due to inadequate cost/benefit the scheme is unlikely to attract government funding and will not go ahead. The Council will continue to seek funding opportunities as they arrive.</p> |
|                                                                                                                                                         |             | CDA 2 Scheme<br>Brickhouse Farm<br><b>Behind schedule</b>  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|                                                                                                                                                         |             | CDA1<br>West Maldon<br><b>Not being taken forward</b>      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|                                                                                                                                                         |             | CDA3 and Masterplan Area<br><b>On track</b>                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

**APPENDIX 1****Half yearly Review of Performance 2018-19**

| <b>Service Priorities</b>                                                                                      | <b>Target Date</b> | <b>Status as at end of Q2</b> | <b>Comments for Service Priorities “At Risk” or “Behind Schedule”</b>                                                                                                             |
|----------------------------------------------------------------------------------------------------------------|--------------------|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Establish management plans with community groups re management /maintenance of open spaces at Prom Park</b> | <b>March 2019</b>  | <b>Not started</b>            | <p>This Service Priority is also covered within the Central Area Master Plan.</p> <p>The Promenade Park Management Plan is awaiting the outcome of a development opportunity.</p> |

# APPENDIX 1

## Half yearly Review of Performance 2018-19

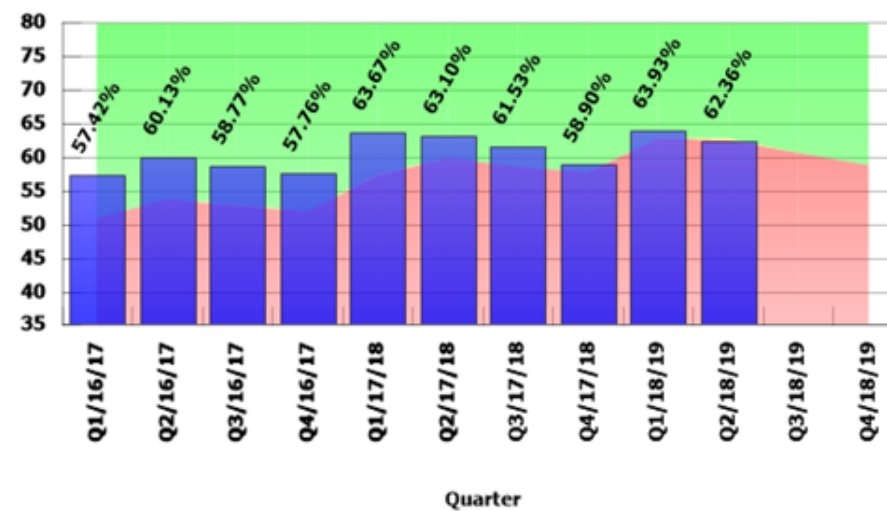
Indicators - For comparison purposes, where available, the figures for the previous year, for the same period in the previous year and the previous quarter are provided.

| Indicator                                                                                                                                               | 17/18<br>Actual           | 18/19<br>Target           | Q2<br>17/18                  | Q1<br>18/19 | Q2<br>18/19             | Cumulative<br>For the Year<br>18/19 | On track to<br>achieve annual<br>target<br>achieved |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------|------------------------------|-------------|-------------------------|-------------------------------------|-----------------------------------------------------|
| Total household waste arising per household<br><br><a href="#">Low performance is good</a>                                                              | 824 kgs.<br>per household | 750 kgs.<br>per household | Monitored on an annual basis |             |                         |                                     | Not applicable                                      |
| Residual household waste per household<br><br><a href="#">Low performance is good</a>                                                                   | 339 kgs.<br>per household | 340 kgs.<br>per household | Monitored on an annual basis |             |                         |                                     | Not applicable                                      |
| Percentage of household waste sent for reuse, recycling and composting (including separate green waste)<br><br><a href="#">High performance is good</a> | 58.93%                    | 59%                       | 62.86%                       | 63.93%      | 60.55%<br>(provisional) | 62.36%<br>(provisional)             | At risk                                             |

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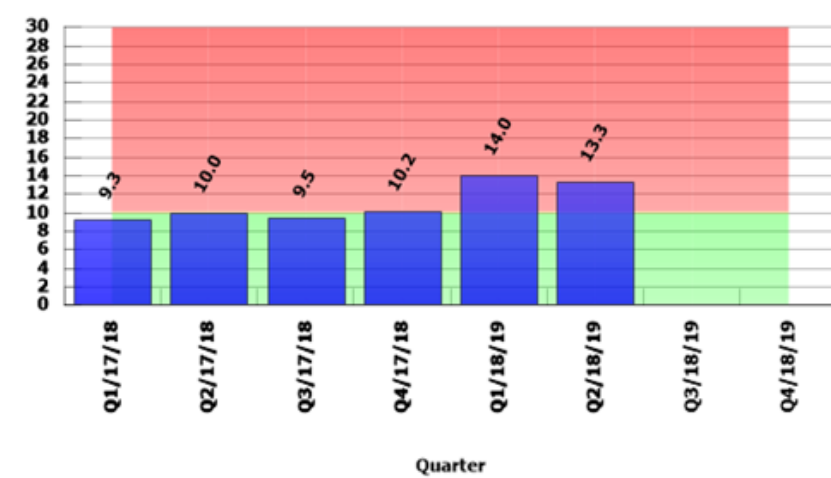
Comment on current performance

This figure is lower than last year due to the very dry summer and a 400 tonne drop in garden waste.



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| Indicator                                                                                                                                                                                                                                                             | 17/18 Actual | 18/19 Target           | Q2 17/18                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Q1 18/19 | Q2 18/19 | Cumulative For the Year 18/19 | On track to achieve annual target achieved |         |       |          |     |          |      |          |     |          |      |          |      |          |      |          |      |          |      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|-------------------------------|--------------------------------------------|---------|-------|----------|-----|----------|------|----------|-----|----------|------|----------|------|----------|------|----------|------|----------|------|
| Average number of justified missed collections per collection day<br><br>Low performance is good                                                                                                                                                                      | 10.22        | <10 per collection day | 10.75                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 14       | 12.6     | 13.3                          | At risk                                    |         |       |          |     |          |      |          |     |          |      |          |      |          |      |          |      |          |      |
| <u>Comment on current performance</u><br>The figure is high due to a higher than normal rate of vehicle breakdowns particularly during the first quarter. This has now been addressed by the contractor with additional resources brought in to support the contract. |              |                        |  <table><caption>Quarterly Performance Data</caption><thead><tr><th>Quarter</th><th>Value</th></tr></thead><tbody><tr><td>Q1/17/18</td><td>9.3</td></tr><tr><td>Q2/17/18</td><td>10.0</td></tr><tr><td>Q3/17/18</td><td>9.5</td></tr><tr><td>Q4/17/18</td><td>10.2</td></tr><tr><td>Q1/18/19</td><td>14.0</td></tr><tr><td>Q2/18/19</td><td>13.3</td></tr><tr><td>Q3/18/19</td><td>10.0</td></tr><tr><td>Q4/18/19</td><td>10.0</td></tr></tbody></table> |          |          |                               |                                            | Quarter | Value | Q1/17/18 | 9.3 | Q2/17/18 | 10.0 | Q3/17/18 | 9.5 | Q4/17/18 | 10.2 | Q1/18/19 | 14.0 | Q2/18/19 | 13.3 | Q3/18/19 | 10.0 | Q4/18/19 | 10.0 |
| Quarter                                                                                                                                                                                                                                                               | Value        |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |          |          |                               |                                            |         |       |          |     |          |      |          |     |          |      |          |      |          |      |          |      |          |      |
| Q1/17/18                                                                                                                                                                                                                                                              | 9.3          |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |          |          |                               |                                            |         |       |          |     |          |      |          |     |          |      |          |      |          |      |          |      |          |      |
| Q2/17/18                                                                                                                                                                                                                                                              | 10.0         |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |          |          |                               |                                            |         |       |          |     |          |      |          |     |          |      |          |      |          |      |          |      |          |      |
| Q3/17/18                                                                                                                                                                                                                                                              | 9.5          |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |          |          |                               |                                            |         |       |          |     |          |      |          |     |          |      |          |      |          |      |          |      |          |      |
| Q4/17/18                                                                                                                                                                                                                                                              | 10.2         |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |          |          |                               |                                            |         |       |          |     |          |      |          |     |          |      |          |      |          |      |          |      |          |      |
| Q1/18/19                                                                                                                                                                                                                                                              | 14.0         |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |          |          |                               |                                            |         |       |          |     |          |      |          |     |          |      |          |      |          |      |          |      |          |      |
| Q2/18/19                                                                                                                                                                                                                                                              | 13.3         |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |          |          |                               |                                            |         |       |          |     |          |      |          |     |          |      |          |      |          |      |          |      |          |      |
| Q3/18/19                                                                                                                                                                                                                                                              | 10.0         |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |          |          |                               |                                            |         |       |          |     |          |      |          |     |          |      |          |      |          |      |          |      |          |      |
| Q4/18/19                                                                                                                                                                                                                                                              | 10.0         |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |          |          |                               |                                            |         |       |          |     |          |      |          |     |          |      |          |      |          |      |          |      |          |      |
| Total number of homes delivered<br><br>High performance is good                                                                                                                                                                                                       | 166          | 310                    | Monitored on an annual basis                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |          |          |                               | Not applicable                             |         |       |          |     |          |      |          |     |          |      |          |      |          |      |          |      |          |      |

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| Indicator                                                                                                                                                                                                                                                                                                                                                       | 17/18<br>Actual                                                            | 18/19<br>Target                     | Q2<br>17/18                  | Q1<br>18/19 | Q2<br>18/19 | Cumulative<br>For the Year<br>18/19 | On track to<br>achieve annual<br>target<br>achieved |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|-------------------------------------|------------------------------|-------------|-------------|-------------------------------------|-----------------------------------------------------|
| <b>Total number of affordable homes delivered (through legal agreements and other means)</b><br><br><a href="#">High performance is good</a>                                                                                                                                                                                                                    | 25                                                                         | 130                                 | Monitored on an annual basis |             |             |                                     | Not applicable                                      |
| <b>Total number of long term (i.e. longer than 6 months) empty homes in the District</b><br><br><a href="#">Low performance is good</a>                                                                                                                                                                                                                         | 194<br>as at 31/3/18<br>(of which 29 have been empty in excess of 5 years) | Not applicable                      | Monitored on an annual basis |             |             |                                     | Not applicable                                      |
| <b>Number of long term empty homes as a % of total stock</b><br><br>*Source: MHCLG – Maldon:<br>Total stock figure as at 1/4/2017 (28,070); Long Term Vacant properties as at 02/10/17 (213)<br>England:<br>Total stock figure as at 1/4/2017 (23,950,000); Long Term Vacant properties as at 02/10/17 (205,293)<br><br><a href="#">Low performance is good</a> | 0.76% *                                                                    | < national average<br>2017<br>0.86% | Monitored on an annual basis |             |             |                                     | Not applicable                                      |

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## Corporate Goal - CREATING OPPORTUNITIES FOR ECONOMIC GROWTH AND PROSPERITY

| Key Corporate Activities contributing to this goal - 12 |         |                 |          |           |
|---------------------------------------------------------|---------|-----------------|----------|-----------|
| Not started                                             | At Risk | Behind Schedule | On Track | Completed |
| 5                                                       |         | 1               | 6        |           |

| Service Priorities contributing to this goal - 2 |                 |          |           |
|--------------------------------------------------|-----------------|----------|-----------|
| At Risk                                          | Behind Schedule | On Track | Completed |
|                                                  | 1               | 1        |           |

| Key Corporate Activities (KCAs)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Target Date | Status as at end of Q2 | Comments for KCAs "At Risk" or "Behind Schedule"                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>➔ Work with local businesses and agencies to prepare for/implement projects for the following Central Area Masterplan sites:</b> <ul style="list-style-type: none"> <li>a) Lower High Street</li> <li>b) Butt Lane Car Park</li> <li>c) Hythe Quay Improvements</li> <li>d) Maldon Riverside Path</li> <li>e) The Causeway Corridor</li> <li>f) North Quay Regeneration</li> <li>g) Former Wyndeham Heron premises</li> <li>h) Destination Hub – Promenade Park/Hythe Quay</li> <li>i) Promenade Park Management Plan</li> </ul> | March 2019  | a) Behind schedule     | <b>Lower High Street</b><br>At a meeting of the Masterplan Delivery Group on 2 October 2018 it was agreed to prepare an Engagement Strategy by 26 October 2018. This will take into account the widening scope of Project 2 in the light of the probable AQMA (Air Quality Management Area) being declared on Market Hill that may have implications for traffic flows to and from the town and the consequent impact on CAMP Project 1 Upper High Street Improvements and access to the Lower High Street. CAMP Project 3 Butt Lane Car Park (CP) also comes into play with the potential re-location of the town market to the Lower High Street environs. Engagement will commence on 29 October - mid January 2019 based on the agreed timeline in the Engagement Strategy taking into account the widened scope of Project 2. |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |             | b) On track            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |             | c) Not started         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |             | d) Not started         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |             | e) Not started         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |             | f) On track            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |             | g) Not started         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |             | h) On track            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |             | i) Not started         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

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| Key Corporate Activities (KCAs) | Target Date | Status as at end of Q2 | Comments for KCAs “At Risk” or “Behind Schedule”                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|---------------------------------|-------------|------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                 |             |                        | <p>A Gateway Review is scheduled for late January 2019.</p> <p>A Masterplan presentation was undertaken to Maldon Business Hub on 5<sup>th</sup> December 2018 to assist with implementing the Engagement Strategy to engage with local businesses.</p> <p><b>Hythe Quay</b><br/>Businesses and operators on Hythe Quay will be involved as part of the Engagement Strategy for CAMP Project 2 Lower High Street and the link between Hythe Quay/Promenade Park with the Lower High Street.</p> <p><b>Maldon Riverside Path</b><br/>Engagement with Carr's Flour Mill and Maldon Crystal Salt Company have realised support for CAMP Project 5 for interpretation boards along the route and potential enhanced access to the riverside route when this project commences.</p> <p><b>Causeway Corridor</b><br/>Condition 24 to FUL/MAL/18/00407 (new 60-bed hotel on Aquila site) has secured delivery of the Strategic Landscaping and Public Realm Strategy for the Causeway Corridor prior to occupation of the hotel to facilitate enhancements, beyond the hotel site, which will ensure that the development is integrated within and coordinated with the enhanced environment envisaged for the Causeway</p> |

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| Key Corporate Activities (KCAs) | Target Date | Status as at end of Q2 | Comments for KCAs “At Risk” or “Behind Schedule”                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|---------------------------------|-------------|------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                 |             |                        | <p>area. This would have benefits for both the character and appearance of the development proposed and maximise the attraction of the hotel to visitors to the District, in accordance with Policies D1 and E5 of the adopted Maldon District Replacement Local Plan and the NPPF.</p> <p><b>Heybridge Creek Improvements</b><br/>This has now been incorporated into the North Quay Regeneration project with Heybridge Creek Connections. The North Quay Regeneration Area has been widened and re-defined.</p> <p><b>Former Wyndeham Heron premises</b><br/>Delivery of this project is depended upon the future use of the site and the findings of the Causeway Strategic Flood Review, which should be completed by Summer 2019. The premises are currently in use for a local business.</p> <p><b>Promenade Park</b><br/>The Promenade Park Management Plan is awaiting the outcome of a development opportunity. Meeting scheduled for late October to inform progress.</p> <p>A Masterplan presentation was undertaken to the Car Park Charges Stakeholder Group on 27<sup>th</sup> November 2018 setting out the Car Parking Strategy within the Masterplan to formalise the Prom Park CP and facilitate ‘Park &amp; Stride’ as Prom Park Car Park</p> |

## Half yearly Review of Performance 2018-19

| Key Corporate Activities (KCAs) | Target Date | Status as at end of Q2 | Comments for KCAs "At Risk" or "Behind Schedule"                                     |
|---------------------------------|-------------|------------------------|--------------------------------------------------------------------------------------|
|                                 |             |                        | only 10 min walk to Town Centre and extend route of existing Park and Ride facility. |

| Service Priorities                                                                                           | Target Date    | Status as at end of Q2 | Comments for Service Priorities "At Risk" or "Behind Schedule"                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|--------------------------------------------------------------------------------------------------------------|----------------|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>➔ Develop inward investment offer for new businesses looking to start/grow a business in the District</p> | September 2018 | Behind schedule        | <p>Work to identify a clear offer to businesses including land availability, business support, connectivity and work with Invest Essex to produce a suitable attractive inward investment prospectus for Maldon District and update website accordingly - currently on hold until after completion of North Essex Energy Group (NEEG) Coast brochure - see below.</p> <p>Working with the North Essex Energy Group to produce an Essex Energy Coast Brochure. This brochure was to be launched at an Essex and Suffolk supply chain event held on 1 November 2018 and the NEEG annual conference held on 28 November, but as it was not ready, a shorter flyer was produced. The final NEEG brochure is in the process of finalisation and will be released shortly. Development of the Maldon specific brochure will follow.</p> <p>Update of Economic Prosperity Strategy (EPS) currently on hold pending the outcome of work on the new Corporate Plan which will have impact on focus of the EPS.</p> |

## Half yearly Review of Performance 2018-19

**Corporate Goal - Delivering good quality, cost effective and valued services**

| Key Corporate Activities contributing to this goal - 6 |                 |          |           |
|--------------------------------------------------------|-----------------|----------|-----------|
| At Risk                                                | Behind Schedule | On Track | Completed |
|                                                        |                 | 5        | 1         |

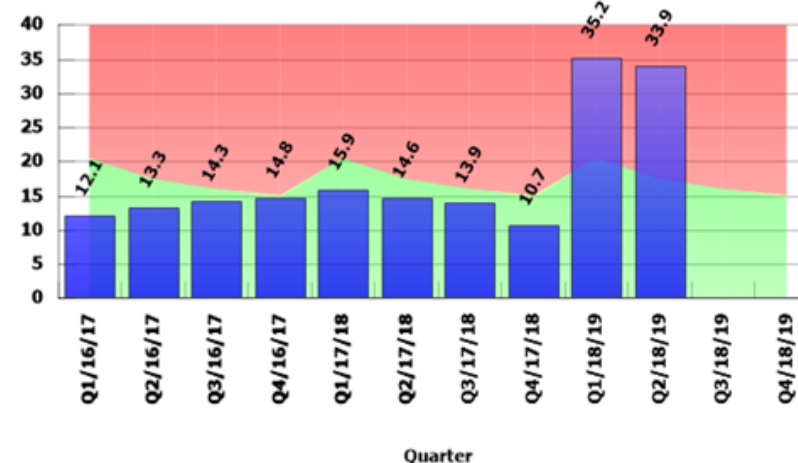
| Service Priorities contributing to this goal - 3 |                 |          |           |
|--------------------------------------------------|-----------------|----------|-----------|
| At Risk                                          | Behind Schedule | On Track | Completed |
|                                                  |                 | 3        |           |

## Half yearly Review of Performance 2018-19

## Indicators

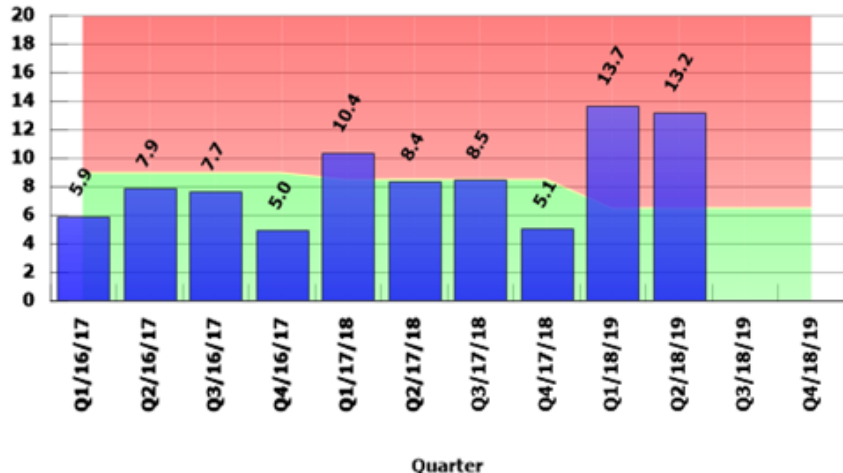
For comparison purposes, where available, the figures for the previous year, for the same period in the previous year and the previous quarter are provided.

| Indicator                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 17/18<br>Actual | 18/19<br>Target | Q2<br>17/18 | Q1<br>18/19 | Q2<br>18/19 | Cumulative<br>For the Year<br>18/19 | On track to<br>achieve annual<br>target |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-----------------|-------------|-------------|-------------|-------------------------------------|-----------------------------------------|
| Time taken to process<br>Housing Benefit/Council<br>Tax Support new claims<br><br><a href="#">Low performance is good</a><br><a href="#">Comment on current performance</a><br>We are continuing to embed additional measures as previously outlined in addition to ensuring that specific resource is focussed on prioritising new claims. We continue to monitor the situation regularly and as a result performance for September alone was just under 31 days.<br><br>This represents an improvement of ten days compared to June when the performance was 42 days. | 10.72 days      | 15 days         | 13.1 days   | 35.2 days   | 32.94 days  | 33.9 days                           | At risk                                 |
| Time taken to process<br>Housing Benefit/Council<br>Tax Support change of<br>circumstances<br><br><a href="#">Low performance is good</a>                                                                                                                                                                                                                                                                                                                                                                                                                               | 5.09 days       | 6.5 days        | 6 days      | 13.7 days   | 12.69 days  | 13.2 days                           | At risk                                 |



# APPENDIX 1

## Half yearly Review of Performance 2018-19

| Indicator                                                                                                                                                                                                                                                                                                                                                            | 17/18 Actual       | 18/19 Target | Q2 17/18 | Q1 18/19                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Q2 18/19 | Cumulative For the Year 18/19 | On track to achieve annual target |         |                    |          |     |          |     |          |     |          |     |          |      |          |     |          |     |          |     |          |      |          |      |          |  |          |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-------------------------------|-----------------------------------|---------|--------------------|----------|-----|----------|-----|----------|-----|----------|-----|----------|------|----------|-----|----------|-----|----------|-----|----------|------|----------|------|----------|--|----------|--|
| <p><a href="#">Comment on current performance</a></p> <p>We are continuing to embed additional measures as previously outlined and continue to monitor the situation regularly. As a result performance for September alone was 10.5 days.</p> <p>This represents an improvement of 8 days compared to the outcome for June when the performance was 18.75 days.</p> |                    |              |          |  <table><caption>Performance Data (Days)</caption><thead><tr><th>Quarter</th><th>Performance (Days)</th></tr></thead><tbody><tr><td>Q1/16/17</td><td>5.9</td></tr><tr><td>Q2/16/17</td><td>7.9</td></tr><tr><td>Q3/16/17</td><td>7.7</td></tr><tr><td>Q4/16/17</td><td>5.0</td></tr><tr><td>Q1/17/18</td><td>10.4</td></tr><tr><td>Q2/17/18</td><td>8.4</td></tr><tr><td>Q3/17/18</td><td>8.5</td></tr><tr><td>Q4/17/18</td><td>5.1</td></tr><tr><td>Q1/18/19</td><td>13.7</td></tr><tr><td>Q2/18/19</td><td>13.2</td></tr><tr><td>Q3/18/19</td><td></td></tr><tr><td>Q4/18/19</td><td></td></tr></tbody></table> |          |                               |                                   | Quarter | Performance (Days) | Q1/16/17 | 5.9 | Q2/16/17 | 7.9 | Q3/16/17 | 7.7 | Q4/16/17 | 5.0 | Q1/17/18 | 10.4 | Q2/17/18 | 8.4 | Q3/17/18 | 8.5 | Q4/17/18 | 5.1 | Q1/18/19 | 13.7 | Q2/18/19 | 13.2 | Q3/18/19 |  | Q4/18/19 |  |
| Quarter                                                                                                                                                                                                                                                                                                                                                              | Performance (Days) |              |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |          |                               |                                   |         |                    |          |     |          |     |          |     |          |     |          |      |          |     |          |     |          |     |          |      |          |      |          |  |          |  |
| Q1/16/17                                                                                                                                                                                                                                                                                                                                                             | 5.9                |              |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |          |                               |                                   |         |                    |          |     |          |     |          |     |          |     |          |      |          |     |          |     |          |     |          |      |          |      |          |  |          |  |
| Q2/16/17                                                                                                                                                                                                                                                                                                                                                             | 7.9                |              |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |          |                               |                                   |         |                    |          |     |          |     |          |     |          |     |          |      |          |     |          |     |          |     |          |      |          |      |          |  |          |  |
| Q3/16/17                                                                                                                                                                                                                                                                                                                                                             | 7.7                |              |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |          |                               |                                   |         |                    |          |     |          |     |          |     |          |     |          |      |          |     |          |     |          |     |          |      |          |      |          |  |          |  |
| Q4/16/17                                                                                                                                                                                                                                                                                                                                                             | 5.0                |              |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |          |                               |                                   |         |                    |          |     |          |     |          |     |          |     |          |      |          |     |          |     |          |     |          |      |          |      |          |  |          |  |
| Q1/17/18                                                                                                                                                                                                                                                                                                                                                             | 10.4               |              |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |          |                               |                                   |         |                    |          |     |          |     |          |     |          |     |          |      |          |     |          |     |          |     |          |      |          |      |          |  |          |  |
| Q2/17/18                                                                                                                                                                                                                                                                                                                                                             | 8.4                |              |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |          |                               |                                   |         |                    |          |     |          |     |          |     |          |     |          |      |          |     |          |     |          |     |          |      |          |      |          |  |          |  |
| Q3/17/18                                                                                                                                                                                                                                                                                                                                                             | 8.5                |              |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |          |                               |                                   |         |                    |          |     |          |     |          |     |          |     |          |      |          |     |          |     |          |     |          |      |          |      |          |  |          |  |
| Q4/17/18                                                                                                                                                                                                                                                                                                                                                             | 5.1                |              |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |          |                               |                                   |         |                    |          |     |          |     |          |     |          |     |          |      |          |     |          |     |          |     |          |      |          |      |          |  |          |  |
| Q1/18/19                                                                                                                                                                                                                                                                                                                                                             | 13.7               |              |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |          |                               |                                   |         |                    |          |     |          |     |          |     |          |     |          |      |          |     |          |     |          |     |          |      |          |      |          |  |          |  |
| Q2/18/19                                                                                                                                                                                                                                                                                                                                                             | 13.2               |              |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |          |                               |                                   |         |                    |          |     |          |     |          |     |          |     |          |      |          |     |          |     |          |     |          |      |          |      |          |  |          |  |
| Q3/18/19                                                                                                                                                                                                                                                                                                                                                             |                    |              |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |          |                               |                                   |         |                    |          |     |          |     |          |     |          |     |          |      |          |     |          |     |          |     |          |      |          |      |          |  |          |  |
| Q4/18/19                                                                                                                                                                                                                                                                                                                                                             |                    |              |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |          |                               |                                   |         |                    |          |     |          |     |          |     |          |     |          |      |          |     |          |     |          |     |          |      |          |      |          |  |          |  |
| <p>➔% of minor planning applications acknowledged within 5 working days</p> <p>High performance is good</p>                                                                                                                                                                                                                                                          | 75%                | 95%          | 67.67%   | 79.57%                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 79.76%   | 79.66%                        | No                                |         |                    |          |     |          |     |          |     |          |     |          |      |          |     |          |     |          |     |          |      |          |      |          |  |          |  |
| <p>➔% of other planning applications acknowledged within 5 working days</p> <p>High performance is good</p>                                                                                                                                                                                                                                                          | 70.76 %            | 95%          | 63.4%    | 87.18%                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 85.42%   | 86.33%                        | No                                |         |                    |          |     |          |     |          |     |          |     |          |      |          |     |          |     |          |     |          |      |          |      |          |  |          |  |

## Half yearly Review of Performance 2018-19

| Indicator | 17/18<br>Actual | 18/19<br>Target | Q2<br>17/18 | Q1<br>18/19 | Q2<br>18/19 | Cumulative<br>For the Year<br>18/19 | On track to<br>achieve annual<br>target |
|-----------|-----------------|-----------------|-------------|-------------|-------------|-------------------------------------|-----------------------------------------|
|-----------|-----------------|-----------------|-------------|-------------|-------------|-------------------------------------|-----------------------------------------|

Comment on current performance

These indicators were introduced in 2016/17 at a time when there were issues within Planning and concerns raised by Members with the time taken to validate/acknowledge applications. Since then there has been a significant improvement in performance as follows:

|                                                                      | 2016/17 | 2018/19<br>(year to date) |
|----------------------------------------------------------------------|---------|---------------------------|
| % of major planning applications acknowledged within 10 working days | 89.47%  | 96.3%                     |
| % of minor planning applications acknowledged within 5 working days  | 54.57%  | 79.66%                    |
| % of other planning applications acknowledged within 5 working days  | 55.75%  | 86.33%                    |

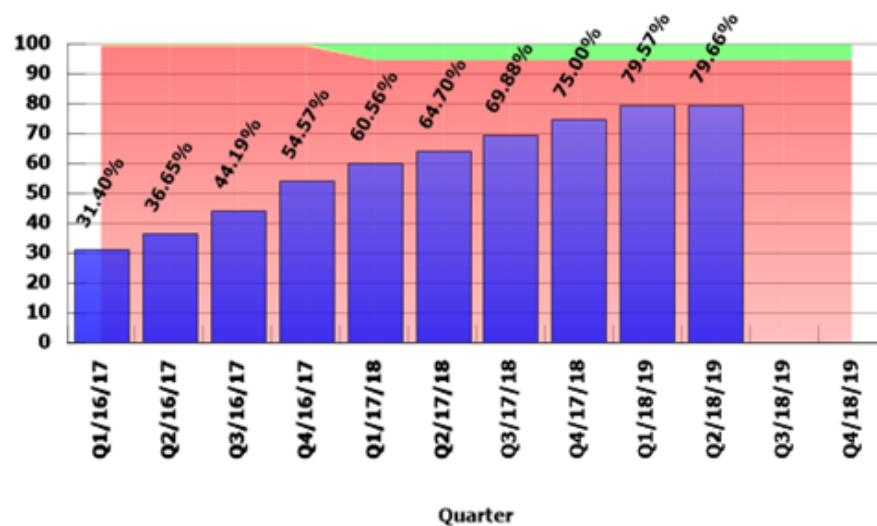
However, performance for minor and other applications is still below the target set of 95%. Government guidance (Development Management – Good Practice Guide) in relation to validation suggests targets of:

- 85% of applications validated within 6 working days and
- 95% of applications validated within 10 working days of receipt of the application.

It is therefore being proposed that these indicators and targets are amended to align with the Government guidance.

## Half yearly Review of Performance 2018-19

% of minor planning applications acknowledged within 5 working days



% of major planning applications acknowledged within 10 working days

